

Procedure for public consultation on the development of projects by Carbon Standards International AG (CSI)

Preamble

This workflow describes how projects are developed, validated and verified. All projects shall provide evidence of conformity to the requirements using approved CSI project templates.

The following project cycle illustrates the different stages:

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- •After the first round of the desk review the updated Project Design Document (PDD), will be sent from the Validation and Verificatoin Body (VVB) to CSI for the public consultation process.
- •Carbon Standards International starts the public consultation by publishing the ID number, the name of the project, the name of the client, the publication date and methodology/standard together with the PDD on the project page in the Global C-Sink Tool registry with name "Public Consultation Project Design Document_GCSPxxxxstatus"; the status is "ongoing validation" see project page at Global C-Sink Registry

Collecting feedback

- Carbon Standards International: keeps the PDD for public consultation open for 30 days
- •Carbon Standards: collects all the feedback from the stakeholders all over the world. If some points are raised by the stakeholders, they will be clarified with the client and will be taken into consideration and will be published on its website
- •The service team collects all comments made during these 30 days and forwards them to the responsible project managers (PMs). These comments are uploaded to the project page of the registry by the service team

Sharing feedbac

- •Project owner: provides its comments on the feedbacks and modifies the PDD. The comments are visible together with the PDD at the project page of the registry
- •Carbon Standards: keeps the PDDs and the feedbacks available on its website for 60 days

Validation

- •VVB: checks the updated PDD with the comments of the project owner and validates the implementation of the feedbacks.
- •VVB sends the validation documents (PDD, validation report, validation finding report and validation statement) to CSI
- •CSI publishes the documents; the status of the project on the Registry goes to "validated", see project page at Global C-Sink Registry
- •There is also the link to www.easy-cert.com where all documents of the project are visible